

APPLICATION FORM FOR SUPPLIERS

Invoices and credit notes as pdf files

We would like to use the possibility of sending electronic invoices, thus, we will start sending all invoices and credit notes as pdf files per e-mail to

rechnung@reform.at

(NOTE: this address only serves for incoming invoices or credit notes!)

We will discontinue our former practice of sending invoices per post.

Moreover, please note that

- each invoice or credit note will be sent without a reading confirmation
- as a pdf file – (as of pdf version 1.3)
- without password security
- the name of the respective file will only consist of 55 characters and
- do not contain any special characters, as well as dots and blanks.

company: _____

address: _____

postal code and city: _____

responsible person: _____

e-mail-adress: _____

With this declaration of consent we are processing your data electronically. The principles of data use by Reform can be found at www.reform.at/datenschutz

_____ date _____ authorised signature

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Please return the signed form

by FAX: +43 7242/232-95509

or

e-mail: buchhaltung@reform.at